



# Russell Lea Public School P&C

Lithgow Street, Russell Lea NSW 2046. Phone: 9713 8267 [www.russelllea-p.schools.nsw.edu.au](http://www.russelllea-p.schools.nsw.edu.au)

## General Meeting Agenda

12 March 2019

1. Welcome members and guests
2. Minutes of previous meetings
3. Matters arising
4. Correspondence
5. Reports
  - 5.1. Principal
  - 5.2. Treasurer
  - 5.3. Sub Committee Coordinators
  - 5.4. OOSH Liaison Officer
  - 5.5. Transition from RLIS to RLPS
6. Playgroup Discussion
7. Fete discussion
8. Events – Welcome Picnic/Fun Run/other
9. Shoe-less classroom discussion
10. Communication and class lists
11. Art club
12. General Business

## Attendance

Executive			
President (Chair)	1. Jacqui Manning	Treasurer	2. Amando Buenaventura
Vice President	3. Narelle Horton	Vice President	4. Liz Maniscalco
Secretary	5. Lindsay Springall		6.
New Members 2019			
7. Carmen Kelly	8. Elise Tcharkhedian	9. Elise Gorman	10. Glen Grunfelder
11. Maria Kudrina	12. Mary Yount	13. Livia Sendelbeck	14. Liz Hunter
15. Debbie Bell	16. Sarah Hunt	17. Marisa Zammit	18. Gwenno Hopkin
19. Natalie Borozan	20. Renee Lau	21. Elvira Doherty	22. Wendy Shih
23. Anika Martin	24. Grant Andrews	25. Sarah Hunt	26. Leanne Wong

## Apologies

Veronica Williamson  
 Laura Woodall  
 Michelle Foley  
 Dan Sprange  
 Armando Bueneventura  
 Davina Kite  
 Rebecca Nichols

1. Welcome
  - Meeting opened at 07:41
2. Minutes of previous meeting

Motion	M120319-1	Pass the previous minutes	
Moved		Seconded	Outcome
Jacqui Manning		Carmen Kelly	Carried

3. Matters arising
  - Nil

#### 4. Correspondence

IN	P&C Federation Bulletin	OUT	Nil
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#### 5. President Report

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#### 6. Reports

##### 1. Principal

- No Principal's report as Mr Sprange is an apology

##### 2. Treasurer

- See attached treasurer's report
- Continuing training in Flexischools
- Flexischools registration and set up complete. Michelle and Lauren to have training and we will then kick off the online ordering in Term 2 when we have moved to new school
- Call out for MORE volunteers to help with volume of orders we are receiving – anyone at P&C wanting to put their hand up that would be great – one morning a week to process orders is all that is required
- We are out of sport tee's and supplier had an issue sourcing them, so there has been a delay. Aim to receive them by Monday next week to fulfil outstanding orders.

##### 3. Sub committees

###### 1. Social committee

- No update

###### 2. Uniform shop (Michelle)

- Fulfilling a backlog of orders for 2019 uniforms
- Flexischools to be online when stock levels can
- Also referenced update above

###### 3. OOSH (Davina Kite and Megan Campbell)

- Vacation care – not available at RLPS in April holidays due to school move – will be at Burwood or North Strathfield. Refer to OOSH Comms sent to parents
- Notification of non-attendance – See attached OOSH update

###### 4. Uniform Review Sub committee

- Sub committee working through options for new uniforms to be phased into the school. To issue communication to parents

##### 4. Other updates

- Purple Day to raise awareness of epilepsy is Tuesday 26 March, student led initiative
- Harmony day to be celebrated on Friday 5 April (Harmony Day is 21 March). School managed event includes bringing international foods to share and Mr V leading class dance performances, each class will represent a different country
- Easter Hat Parade and Grand Friends Day is Friday 3 May, in new school building
- See school newsletter for more information on school run calendar of events
- Play group – school receiving requests to continue to run a play group. To seek expressions of interest from parents and grandparents to coordinate playgroup from Term 2/Term 3 in new school
- Year 6 students will have special sports shirt with 'The Originals' noted. Long sleeve shirt will also be available along with a bomber jacket

#### 7. Fete / Events

- With building and landscaping delays, running a full fete as agreed in term 3 is no longer feasible
- Discussion considering the role of an alternate event that opens the school up to the community to say thank you
- Consideration for cost and fundraising (a lower priority given state of funds)
- Discussion focused on an opportunity to allow community to view the new school facilities with fundraising not the main focus
- Parent welcome picnic to also be considered prospective date in May (suggestion for 18<sup>th</sup>)

## Meeting Minutes 12 March 2019

Location: School Hall, Lithgow St Russell Lea

## Russell Lea Public School P&C Association

Chair: - Jacqui Manning

- Option of running a Splash and Dash Colour run rejected – every two years agreed.
- Discussion about holding the school disco mid-year vs year end and suggestion of a cinema night – will decide on dates by next meeting

Motion	M120319-2	That the P&C run a welcome day for the school and local community on a date to be determined in lieu of a fete	
Moved		Seconded	Outcome
Jacqui Manning		Debbie Bell	Carried

Motion	M120319-3	That the P&C run a cinema night as a thank you for the students and parents as a thankyou for living through all building disruptions	
Moved		Seconded	Outcome
Jacqui Manning		Debbie Bell	Carried

### 8. Shoe-less classrooms

- Based on research regarding sensory learning
- Resolved – not sufficient level of interest from parents and teachers to move forward

### 9. Art club

- Will commence in Term 2 once the new school opens and space is available again

### 10. Communications

- Class parent role has been redefined and simplified
- P&C communications will all come from a single email address
- Thanks to all parents that volunteered to be a class parent
- Note that WhatsApp groups are quite effective when managed respectfully

### 11. General business

- Scope IT recommencing in Term 2
- Team Stewart House raised over \$500 at Autumn themed mufti day
- Sunday 14 April students will be invited by the RSL sub-branch to march for ANZAC Day
- In 2021 the school turns 90, looking for a committee to begin organising a celebration and display etc from archived memorabilia from 2020
- Raising a proposal to create a yearbook for our first cohort of year 6 in addition to whole school yearbook. Specific details to be confirmed in future meetings
- Year 6 jackets have been ordered
- Supporting year 6 kids to get ready for high school

Motion	M120319-4	That the P&C support parents completing Coastrek with a donation to the Fred Hollows foundation for \$1000	
Moved		Seconded	Outcome
Jacqui Manning		Debbie Bell	Carried

Motion	M120319-5	That the P&C fund the development of whole school and Year 6 yearbooks up to the cost of \$5000	
Moved		Seconded	Outcome
Jacqui Manning		Narelle Horton	Carried

Motion	M120319-6	That the P&C fund the school disco to the value of \$1000	
Moved		Seconded	Outcome
Jacqui Manning		Natalie Borozan	Carried

**Meeting Minutes**  
**12 March 2019**

**Location: School Hall, Lithgow St Russell Lea**

**Russell Lea Public School**  
**P&C Association**

**Chair: - Jacqui Manning**

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12. Meeting Closed (9:15)

13. Next Meeting:

The next P&C General meeting will be held on Tuesday 9 April 2019, 7.30pm, in the school hall, Russell Lea Public School, Lithgow St, Russell Lea.

14. Matters Arising

Year 6 Support for transition to high school

Date for disco and other P&C managed events