



Russell Lea Public School P&C

Lithgow Street, Russell Lea NSW 2046. Phone: 9713 8267 www.russelllea-p.schools.nsw.edu.au

General Meeting Agenda

13 August 2019

1. Welcome members and guests
2. Minutes of previous meetings
3. Matters arising
4. Correspondence
5. Reports
 - 5.1. Principal
 - 5.2. Treasurer
 - 5.3. Sub Committee Coordinators
 - 5.4. OOSH Liaison Officer
 - 5.5. Transition from RLIS to RLPS
6. Updates:
 - 6.1. School fete
 - 6.2. Coming events
 - 6.3. Play group
 - 6.4. School storage
 - 6.5. School choir
7. Discussion items:
 - 7.1. Ethics volunteers and coordinator needed
8. General Business

Attendance

Executive			
President (Chair)	1. Jacqui Manning	Treasurer	2. Amando Buenaventura
Vice President	3. Narelle Horton	Vice President	4. Liz Maniscalco
Secretary	5. Lindsay Springall		6.
Members 2019			
7. Davina Kite	8. Liz Hunter	9. Manjoosh Joshi	10. Glen Grunfelder
11. Ebony Russell	12. Elizabeth Matana	13. Kerry Humphries	14. Natalie Borozan
15. Sonja Screpis	16. Kylie Nixon	17. Justine O'Hara	18. Laura Woodall
Guests			
19. Jenna Covucci	20. Kerry Humphries	21.	22.

Apologies

Veronica Williamson
 Debbie Bell
 Rebecca Nichols
 Wendy Shih
 Marisa Zammit
 Elise Tcharkhedian

1. Welcome
 - Meeting opened at 07:43
2. Minutes of previous meeting

Motion	M130819-1	That the P&C pass the previous minutes without amendment	
Moved		Seconded	Outcome
Jacqui Manning		Liz Maniscalco	Carried

3. Matters arising

- Nil

4. Correspondence

IN	P&C Federation Bulletin	OUT	Nil
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5. President Report

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6. Reports

1. Principal

- The school has been having a number of conversations with parents regarding reports and the absence of a general comment. The decision was made to allow teachers to focus on KLAs however the feeling from parents was this made the reports feel a bit bland and lacked the warmth and insights of previous report. The school will review and anticipate returning the comments for future reports.
- Dan noted the comment isn't a requirement however acknowledged that the comment area is often an area parents gravitate towards
- Other comments included seeking more clarity on the ratings across each stage
- Dan expressed his longer-term plan to include more of a student voice in reports as well as an indication of student's strengths and well as a balance of challenging areas.
- Feedback has been received on the strength of the school athletics carnival and the benefit of the team that helped the school run the day.
- SportsPro assisted with record keeping and will oversee this process at next year's swimming carnival. Ongoing recording of achievements is now underway.
- The school is looking at how records and achievements might be displayed across the school in 'honour rolls' for a broad range of achievements (including academic, behavioural, sporting and other endeavours)
- The curriculum committee will pick up this discussion in a wellbeing context
- The school is very keen for the visual acknowledgment of student and school strengths reflects the values of the school.
- School hours are being reviewed with a view to moving the times earlier. Play times may also be reviewed at the same time. Parents will be included in any conversation as well as considerations for OOSH and other care commitments.
- Dan flagged potential changes to enrolment which may impact Russell Lea in terms of additional enrolments with restrictions essentially being placed on taking out of area enrolments where these schools are also having demountable buildings funded by the department.

2. Treasurer

- See attached treasurer's report
- Financial report covers both June and July
- Notable elements are:
 - \$1650 has been received so far for the building donations (air conditioning)
 - Noted motion passed at the June meeting to dedicate 50% of the money raised at the fete to air conditioning
 - Year 6 have raised funds for a donation/gift for the school
 - May need to create a separate account for a debit or credit account
 - Options to be presented to the P&C in the September meeting

3. Sub committees

1. Uniform shop (Michelle)

- Narelle has been liaising with the uniform shop and uniform committee regarding the transition program and preparing a specific uniform newsletter to communicate introduced items and upcoming sale of existing items
- Options to be explored with other schools that have the same uniform
- Zip up jackets are noted as an expensive item with a suggestion to review the overall sale price to a capped amount

2. OOSH (Davina Kite)

- See update, including:
- Update on recent meetings had been held regarding OOSH
- Noted that Helen has been very supportive of improvements and has moved very quickly to respond to parent feedback

7. Fete / Events

- See fete update
- Notable discussion items:
 - A convener volunteer session is to be brought together in September
 - A number of events need a convener or organiser
 - Fete booklet has been distributed on Skoolbag
 - The chocolate wheel could benefit from a few more donations
 - If anyone has sponsorship ideas, please speak with Livia Sendelbeck
 - Closing of Whittall street requires an independent traffic consultant to prepare a traffic management plan and propose traffic control requirements
 - Marketing costs are indicated in the update

Motion	M130819-2	That the P&C approve the expenditure of up to \$650 for the preparation of a traffic management plan and traffic control to support the fete	
Moved		Seconded	Outcome
Jacqui Manning		Manjoosh Joshi	Carried

Motion	M130819-3	That the P&C approve the expenditure of up to \$3000 to provide marketing support, banners and other marketing collateral	
Moved		Seconded	Outcome
Jacqui Manning		Liz Maniscalco	Carried

8. General updates

- Coming events – art night Wednesday 25 September with band and dancing
- Disco 6 December in school hall
- Play group going well
- School storage covered earlier
- School choir in discussions
- Year 6 buddy program agreed for next year's kindy intake.
- Orientation booklet to be 'spruced up' by Anika who volunteered to assist
- P&C website is being built by Sonja Screpis
- Ethics teachers and a coordinator are required for the school please speak to Jacqui Manning

9. General business

- PSSA sport – the school will continue to look at options for the most popular sport with the student body and also balancing the ability for teachers to support and umpire and the likelihood the school can regularly field a full team. Netball was raised as an option that may be of future interest.
- Thanks to Wendy for support on the Father's Day stall
- There will be a year 6 stall at the fete – old school type sweets

10. Meeting Closed (9:27pm)

11. Next Meeting:

The next P&C General meeting will be held on Tuesday 10 September 2019, 7.30pm, in the school hall, Russell Lea Public School, Lithgow St, Russell Lea.

12. Matters Arising for September

Sep – raise motion for P&C credit/debit account and authorisations
No meeting in October (School Holidays)